



TREEHOUSE

ENDING HOPELESSNESS AMONG TEENS

YOUTH OUTREACH ASSOCIATE

DEPARTMENT: Directly Operated Sites

REPORTS TO: Area Director

LOCATION: Plymouth/New Hope, MN

STATUS: Full-time (40 hours)

CLASSIFICATION: Exempt

WORK HOURS: Flexibility to work daytime and evening hours and occasional weekends

ABOUT TREEHOUSE

TreeHouse is on a mission to end hopelessness among teens. Through safe, grace-based environments and one-to-one mentoring, teens build resiliency, form healthy relationships, establish positive coping skills, and actively plan for their futures. Transformation happens from the inside out as teens come to believe they are lovable, capable, and worthwhile. Our vision is for every teen to be rooted in the living hope of Jesus—unleashing untold potential in themselves and their communities.

TreeHouse culture includes a strong commitment to diversity, equity and inclusion (DEI), and staff are grounded in the core values of GRACE (Growth, Relationships, Authenticity, Community, Empowerment). Both determine how we build healthy relationships with diverse populations of teens, alumni, donors, colleagues, volunteers, network sites, and the general public. TreeHouse is growing to lead the nation as a training and equipping organization, currently serving more than 3,000 teens annually across more than 50 sites in 10 states.

GENERAL TREEHOUSE STAFF REQUIREMENT

By God's grace, TreeHouse staff live out Christian faith and values in ways that are consistent with the teachings of Scripture, and by participating in a fellowship of believers for spiritual enrichment, encouragement, support, and accountability.

JOB SUMMARY

The Youth Outreach Associate, alongside other staff and volunteers, supports, mentors, teaches, and encourages teens through TreeHouse programs and one-to-one relationships, while sharing the living hope of Jesus Christ and helping teens realize their untold potential.

ESSENTIAL JOB FUNCTIONS

TEEN MENTORING

- Recruit and maintain a care load of 20-30 teens in their assigned community
- Meet regularly with care load teens for mentoring and spiritual development
- Coach and encourage local volunteer mentors who assist with care load mentoring
- Help teens manage personal and family crises, including networking with outside professionals and law enforcement as needed

YOUTH OUTREACH PROGRAMS

- As part of a staff team, plan, prepare, and set goals for area programs, trips, and activities, ensuring safety and effectiveness in each setting
- Facilitate weekly support groups, providing teens a safe environment to experience peer and adult support
- Co-lead weekly or biweekly Connect programs, including teaching spiritual and asset-based concepts, leading games, facilitating discussion groups, and having fun with teens in a large group setting
- Assist with monthly Next program, helping to coordinate volunteers, transport teens, and prep curriculum and food as needed
- Lead trips, retreats, and activities, providing opportunities for teens to have fun, learn about themselves, put their life skills into action, and connect with God and others in a deeper way
- Drive a 12-passenger van to transport teens to and from TreeHouse programs

COMMUNITY ENGAGEMENT

- Visit area schools regularly to recruit new participants, connect with and advocate for current participants, and build relationships with school administrators and staff
- Build and maintain relationships with social service providers in the area, seeking new participant referrals and connecting our teens and their families to needed resources

FUNDRAISING

- Assist the staff team with community-based fundraising efforts to achieve site funding goal
- Cultivate and maintain a team of ministry partners who support the work of the assigned site financially and in prayer

ADMINISTRATIVE TASKS

- Accurately complete teen mentoring and program, volunteer, and community engagement data entry, administrative work, and basic vehicle maintenance in a timely manner

Perform other duties and responsibilities as assigned

QUALIFICATIONS

- Mature faith in Jesus Christ which is compatible with the TreeHouse statement of faith and philosophy of ministry
- Significant experience working with youth, in a volunteer or employment capacity
- Bachelor's degree, preferably in Social Work, Psychology, Education, Youth Ministry or related field (exceptions will be considered)
- Valid driver's license, auto insurance, and more than five years of driving experience to meet TreeHouse insurance provider requirements
- Commitment to the Vision, Mission, and Core Values of TreeHouse
- Strong interpersonal skills (emotional intelligence) and the ability to be highly adaptable, forging positive working relationships with a wide variety of people in a non-profit environment
- Ability to manage changing priorities with a positive, collaborative attitude
- Self-motivated with ability to meet deadlines independently and as part of a team

- Excellent written and verbal communication skills
- Sound judgment and understanding of confidentiality

PREFERRED

- One or more years of group facilitation experience
- Public speaking experience

COMPENSATION

- This full time, salaried position pays between \$40,000 and \$45,000 annually depending on experience and qualifications. TreeHouse's comprehensive benefits package for full-time employees includes medical, dental, vision, life insurance, short-term and long-term disability, retirement plan, paid time off, and employee assistance program.

If you are interested in applying for this position, please visit www.treehousehope.org/careers

Position is open until filled.