



TREEHOUSE

ENDING HOPELESSNESS AMONG TEENS

EDINA AREA DIRECTOR

JOB TITLE: Area Director

DEPARTMENT: Outreach

REPORTS TO: Vice President Outreach

STATUS: Full-time (40 hours)

CLASSIFICATION: Exempt

WORK HOURS: Flexibility to work daytime and evening hours

ABOUT TREEHOUSE

TreeHouse is on a mission to end hopelessness among teens. Through safe, grace-based environments and one-to-one mentoring, teens build healthy relationships, better coping skills and a sense of purpose rooted in the living hope of Jesus, unleashing untold potential in themselves and their communities. TreeHouse staff are grounded in the core values of GRACE (Growth, Relationships, Authenticity, Community, Empowerment) that determine how we build relationships with donors, partners, volunteers, fellow staff, and teens. TreeHouse serves over 3,000 teens annually across 7 states and is growing to lead the nation in ending hopelessness among teens.

WHAT WE ARE LOOKING FOR

TreeHouse is seeking an Area Director to launch and cultivate programming for our new site in Edina, Minnesota. The ideal candidate possesses an entrepreneurial spirit, passion for TreeHouse's vision, and the ability to drive and engage a broad range of potential community stakeholders, connecting people to the mission.

Key characteristics include a self-motivated individual, high initiative, the desire to build a new TreeHouse site, and the ability to influence and inspire others to invest their time, heart, and resources to come alongside TreeHouse teens. Essential attributes include spiritual maturity, a heart for teens, an unflappable demeanor, and the proven ability to manage people and programs. Training will be provided by a collaborative and passionate team.

GENERAL TREEHOUSE STAFF REQUIREMENT

By God's grace, TreeHouse staff live out Christian faith and values in ways that are consistent with the teachings of Scripture and by participating in a fellowship of believers for spiritual enrichment, encouragement, support, and accountability.

JOB SUMMARY

The Area Director leads an assigned TreeHouse site, managing a team of volunteers and staff to meet the TreeHouse mission, goals and outcomes for teens. Ensures excellence in youth programming, while developing community partnerships and resources to sustain and grow the mission.

ESSENTIAL JOB FUNCTIONS

SPIRITUAL LEADERSHIP

- Provide spiritual leadership to volunteer and staff team by setting the tone and leading by example
- Help shape the spiritual climate of the organization as a leader within the larger team

COMMUNITY ENGAGEMENT

- Cultivate and maintain intentional relationships with schools, social workers, courts, probation officers, pastors, parents, etc.; coordinate recruiting of area youth through consistent follow-up of referrals from these sources
- With the support of Community Advancement staff, recruit, equip, and retain a network of volunteers needed to support the overall mission of your site, including direct service to youth (e.g. program, mentoring) and support services (e.g. meals, CDT)
- In partnership with Community Advancement staff, serve as a key TreeHouse representative to community agencies, civic groups, businesses, churches, etc.
- Support the fundraising and awareness efforts of the Community Advancement staff and volunteer Community Development Team (CDT) by engaging community partners and personal network in TreeHouse fundraising events and other strategic opportunities

VOLUNTEER & STAFF DEVELOPMENT

- Develop a working climate in which volunteers and staff are motivated to achieve their full potential; train, coach, and develop them both on the job and in formal meetings and sessions
- Delegate responsibilities to volunteer and paid staff as appropriate for their level of competence while leading by example in program settings

PROGRAM MANAGEMENT

- Oversee planning and organizing of program activities for assigned site; collaborate with Outreach leadership to set and track progress toward site-specific goals and overall outcomes for teens
- Lead/participate in weekly programs, trips and activities, including driving a 12-passenger van to transport teens
- Assign careloads of teens to self, volunteer and paid staff, and ensure teens receive consistent mentoring and support in safe environments
- Ensure accuracy and timeliness of youth data tracking, administrative work, basic vehicle maintenance; manage site budget and scholarship funds for teen activities and trips

FUNDRAISING

- Cultivate and maintain a team of ministry partners who support the work of the assigned TreeHouse site financially and in prayer
- Coordinate fundraising opportunities for teens to earn scholarship money for trips and activities

QUALIFICATIONS

- Three or more years of program and/or staff management experience; demonstrated success in providing direct service to youth facing struggles
- Bachelor's degree, preferably in Social Work, Psychology, Education, Youth Ministry or related field (exceptions will be considered)
- Valid driver's license, auto insurance, 5+ years' driving experience to meet TH insurance provider requirements
- Mature faith in Jesus Christ which is compatible with the TreeHouse statement of faith and philosophy of ministry